



South Carolina Planning Education Advisory Committee (SCPEAC)

New Committee Appointments and a New Continuing Education Process

July 1, 2024

The [South Carolina Comprehensive Planning Act](#) of 1994 established educational requirements for local government planning and zoning officials and employees, as well as created a five-member [Advisory Committee](#) to compile and distribute a list of approved orientation and continuing education courses.

From 2021 to 2022, the [South Carolina Planning Advisory Committee](#) experienced vacancies due to the retirement of three members with extensive service: Stephen Riley, Cliff Ellis and Phil Lindler. These vacancies and confirmation delays for new appointments resulted in the Committee's inability to establish a quorum of committee members to conduct business and resulted in a period of inactivity. This issue was resolved in August 2023 when the Governor's Office confirmed the appointment of three new members.

Following the new appointments, efforts to establish a functional Committee began immediately. The reorganized Committee held its first meeting on September 7, 2023, electing officers Stephanie Tillerson – Chairperson, and Andrea Melocik – Vice Chairperson. The Committee also agreed to accept administrative support from the Municipal Association of South Carolina. As part of the reorganization, the Committee agreed to revise and streamline the process for submitting continuing education program approvals.

Advisory Committee Decisions:

- Effective immediately, requests for approval of continuing education programs should complete this online [Application Form](#) and upload the required attachments. When you complete the form and hit submit, an email

will be sent to a dedicated email address for the advisory committee at scpeac@masc.sc. This email address should be used for all future inquiries related to the advisory committee or follow-ups on the status of approvals. Please do not use the old process of directly emailing the five committee members or using forms you may have saved on your computer.

- Effective immediately, the approved facilitator list is no longer required. Applicants applying for continuing education training approval on behalf of their organization must submit a resume and meet the following minimum requirements – an undergrad degree plus 5 years’ experience in the planning field.

Planning officials and staff should regularly visit the South Carolina Planning Education Advisory Committee [website](#) for updated information. Additional updates to the website are expected.

Questions, email the Advisory Committee at scpeac@masc.sc. You may also contact Urica Floyd at the Municipal Association at ufloyd@masc.sc or at 803.354.4754.

Stephanie Tillerson, AICP
Chairman
SC Planning Education Advisory Committee